



## Mayor Paweł Adamowicz Award

for courage and excellence  
in promotion of freedom, solidarity and equality



#AdamowiczAward

### **RULES AND REGULATIONS OF THE AWARD**

Driven by the intention of promoting the work of persons or organisations that seek to foster human rights, solidarity, cooperation and trust among citizens, and by a determination to perpetuate the ideas and legacy of Paweł Adamowicz, the European Committee of the Regions, the City of Gdańsk and the International Cities of Refuge Network together established the Mayor Paweł Adamowicz Award for courage and excellence in the promotion of freedom, solidarity and equality.

#### **Article 1 – The award**

1. The award is granted annually to a person or an organisation operating at local or regional level that promotes freedom and solidarity, equality and non-discrimination. The award supports those who fight intolerance, hate speech and xenophobia.
2. Nominees for the award may come from or be active in any country in the world.
3. The award is granted by a Jury in collaboration with an evaluation committee, after a thorough examination of the nominations.
4. The award may be granted only once to a person or an organisation.
5. The award will take the form of recognition and a physical token, and will be presented to the Laureate in person at an award ceremony during a CoR event, in principle in Brussels, Belgium.
6. The laureate of the award will be presented officially on 14 January (or on a date close to it) during the commemoration ceremony of the anniversary of Mayor Paweł Adamowicz's death in Gdańsk.

#### **Article 2 – Nomination process**

1. The call for nominations will be officially announced on the websites and relevant social media channels of the award partners: the European Committee of the Regions (CoR), the City of Gdańsk and the International Cities of Refuge Network (ICORN).
2. The opening and closing dates of the nomination period will be announced on the websites. The award partners reserve the right to refuse to consider nominations received outside the nomination period.
3. Only completed nominations which have been submitted in English through the official online nomination form will be considered for the award.

4. Nominees for the award may be proposed by:
  - a) 10 (ten) members or alternates of the CoR and/or Members of the European Parliament (MEPs), coming together to submit one nomination – the involvement of MEPs is subject to modalities to be agreed between the CoR and the European Parliament.
  - b) ICORN member cities or regions and, where necessary, their representative bodies. The nominations are to be signed by the chair of the assembly or the mayor.
  - c) Invited international organisations with strong engagement and relevant expertise linked to the fields and spirit of the award.
  - d) National associations of local and regional authorities.
  - e) Any city or regional council. The nominations are to be signed by the chair of the assembly or the mayor.
5. The nominator (i.e. the individual or organisation submitting a nomination) is assumed to have gained the permission of the individual or organisation to be nominated before submitting their nomination. Nominating entities shall endeavour to make their nominations public via their available media channels.

### **Article 3 – Selection process and criteria**

1. The award secretariat, coordinated by the European Committee of the Regions, receives the nominations and checks their eligibility and fulfilment of the requirements described in these Rules and Regulations.
2. The **eligibility criteria**:
  - a) The nominee's actions promote freedom and solidarity, equality and non-discrimination and/or the fight against intolerance, hate speech and xenophobia.
  - b) Nominees have a proven record of action of at least 3 (three) years in the relevant fields.
  - c) Nominated organisations have a legal status (e.g. an incorporated body, governmental body, not-for-profit organisation, educational institution).
  - d) The nominator agrees with these Rules and Regulations of the award.
  - e) The nomination and accompanying documents are submitted in English.
  - f) The nomination is received within the announced nomination period.
  - g) Nominees cannot be nominated by themselves.
  - h) A nominator cannot nominate an individual who is engaged by them in a paid or voluntary capacity, nor someone who is a member of the board or other supervisory body of the nominator.
  - i) A nominator cannot nominate an organisation which engages them in a paid or voluntary capacity, nor in which they serve as a member of the nominee's board or other supervisory body.
3. The evaluation committee assesses the nominations according to the award criteria and forwards a shortlist of nominations to the Jury.
4. The **award criteria** include:
  - a) The ambition and innovative nature of the nominee's activities.
  - b) The degree of working in partnership with other organisations.

- c) The effectiveness and efficiency of using financial and other resources to achieve the desired outcomes.
  - d) The overall level of commitment of the nominee towards achieving the successful outcomes of the activities.
  - e) The nature and scale of the challenges faced by the nominee in carrying out the activities and how they overcame these.
  - f) The direct impact upon those targeted by the activities, taking into account the number of people directly influenced.
  - g) The impact on the wider community, taking into account local and regional relevance.
  - h) The potential sustainability and replicability of the activities.
5. The Jury of the award receives a shortlist of nominees from the evaluation committee and decides upon an Award Laureate.

#### **Article 4 – The evaluation committee**

1. The evaluation committee for the award is composed of:
  - a) A representative of the CoR (chairperson);
  - b) A representative of ICORN;
  - c) A representative of the City of Gdańsk;
  - d) Up to 6 (six) representatives of invited international institutions and organisations with strong engagement and relevant expertise linked to the fields and spirit of the award.
2. When involved in a nomination, an institution or organisation shall refrain from providing an assessment of that nomination.
3. For each edition of the award, the evaluation committee has the possibility to integrate different members depending on availability and the expertise required.
4. The evaluation committee members are entitled to request additional information and verification about the nominees as needed. The committee evaluates the nominations on the basis of a grid, reflecting the award criteria through relevant questions so that the evaluators can check if and to what extent the aforementioned criteria are met.
5. The evaluation committee decides upon the shortlist (five nominees) by consensus among the members. If a consensus cannot be achieved, the Chairperson may ask the members to vote on the proposed nominees. In the event of a tie, the Chairperson may cast an additional vote.

#### **Article 5 – The Jury of the Award**

1. The Jury of the Award will consist of:
  - a) A representative of the CoR chairing the Jury;
  - b) A representative of ICORN;
  - c) A representative of the City of Gdańsk;
  - d) Magdalena Adamowicz, MEP, wife of the late Paweł Adamowicz;

- e) A representative of the European Parliament's Committee in charge of civil liberties;
  - f) An invited international expert/intellectual and/or the previous laureate of the award.
2. The Jury chooses 1 (one) Laureate from the shortlist of nominees.
  3. The Jury has the right to decide about additional special recognition to another nominee from the shortlist of nominees.
  4. The Jury decides by consensus among the members. If a consensus cannot be achieved, the person chairing the meeting may ask the members to vote for a winner. In the event of a tie, the person chairing the meeting may cast an additional vote.
  5. The Jury in collaboration with the secretariat informs the Laureate and announces the results.

#### **Article 6 – Laureates of the award**

1. The Laureate receives an honorary diploma and a physical token.
2. The Laureate is eligible to use the title of: "Laureate of the Mayor Paweł Adamowicz Award for courage and excellence in the promotion of freedom, solidarity and equality [year]" in their own information materials and on websites.
3. A profile of the Laureate and their achievements will be posted on the websites of the award partners.

#### **Article 7 – Legal regulations**

1. The organisers of the award are the European Committee of the Regions, the City of Gdańsk and the International Cities of Refuge Network, also known as 'the award partners'.
2. A duty of confidentiality applies to all of the award partners and the award secretariat, as well as to the members of the evaluation committee and the Jury, whose members must keep the deliberations and proceedings of these bodies confidential.
3. The nominees and the representatives of the nominating organisations agree to their personal data being stored and processed by the organisers and the award secretariat, according to the data use statement on the award website.
4. The nominating bodies indemnify the award partners and the award secretariat from any claims of third parties that might occur due to the nomination of a person or organisation.
5. The submission of nomination forms means acceptance of the conditions stipulated in these Rules and Regulations.

#### **Article 8 – Other regulations**

1. The award secretariat may contact a nominating body and third parties linked to a nominee's activities for additional information and materials in relation to the nomination.
2. The submitted nomination forms and any other documents become the property of the award partners and will not be returned.
3. Nominations not meeting the requirements of the Rules and Regulations will not be considered.



## **Annex – Protection of Personal Data 2024**

PROTECTION OF PERSONAL DATA – Introduction – The European Committee of the Regions, the City of Gdańsk and the International Cities of Refuge Network ('the award partners') have together developed and launched the Mayor Paweł Adamowicz Award for courage and excellence in the promotion of freedom, solidarity and equality. Together they will collect, store, process and share various types of personal data in order to administer the award, organise its award ceremony and promote it widely. The collection, storing, processing and sharing of data between the award partners is regulated and managed through a Joint Controllership Agreement between the three parties, and in accordance with Regulation (EU) 2018/1725 of the European Parliament and of the Council, of 23 October 2018, on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

Nominations: as part of the nomination process, the award partners will collect, store and process personal data about:

- the persons submitting nominations;
- the individual persons being nominated;
- the official representatives of the organisations being nominated.

This data will be used to enable the eligibility of the nominations to be checked, for the nominations to be assessed and a Laureate to be chosen, and for promotional purposes. The type of data to be collected includes:

- name;
- email address;
- telephone numbers;
- job title;
- employer details;
- postal address.

Award ceremony: as part of the award ceremony, the award partners will collect, store and process information about invitees and attendees which includes:

- name;
- email address;
- telephone numbers;
- job title;
- employer;
- postal address;
- video and photographic images taken during the event.

Contact details – for more information about how the award partners collect, store, process and share personal data, please contact the European Committee of the Regions Data Protection Officer at Rue Belliard 101, 1040 Brussels, Belgium, or [data.protection@cor.europa.eu](mailto:data.protection@cor.europa.eu)